



4900 River Oaks Boulevard River Oaks, Texas 76114

Mayor
Darren Houk

City Council
Mayor Pro-Tem, Place 1
John Claridge

Place 2
Steve Holland

Place 3
Leigh Ann Turner

Place 4
Yolie Rodriguez

Place 5
Brent Forester

City Officers
City Manager
Marvin Gregory

City Secretary
Paula Luck

Fire Chief
Clinton "Russell" Shelley

Police Chief
Charles Stewart

Public Works Director
Jeremy Bell

Event Center Co- Directors
Shirley Bloomfield
Shirley Wheat

Emergency Management Coordinator
James Myrick

Phone
(817) 626-5421

Fax
(817) 624-2154

Website
www.riveroakstx.com

NOTICE TO THE PUBLIC

A REGULAR MEETING OF THE RIVER OAKS CITY COUNCIL IS SCHEDULED IN THE RIVER OAKS CITY COUNCIL ROOM LOCATED AT 4900 RIVER OAKS BLVD.; RIVER OAKS, TEXAS ON **TUESDAY*

FEBRUARY 20, 2024
6:00 PM.

I certify that the above notice of meeting was posted on the bulletin board outside the River Oaks City Hall, 4900 River Oaks Blvd., a place that is accessible to the general public at all times, and that said notice was posted on **Friday, February 16, 2024 at 4: 30 P.M.**

CITY SECRETARY

*** YOU CAN JOIN THIS MEETING IN PERSON OR BY LIVE FEED ON THE CITY WEB PAGE AT WWW.RIVEROAKSTX.COM BY CLICKING ON THE VIDEO TAB.**

AGENDA

1. CALL TO ORDER AT 6:00 P.M. OF THE RIVER OAKS CITY COUNCIL
2. INVOCATION
3. PLEDGE OF ALLEGIANCE TO UNITED STATES FLAG AND THE TEXAS FLAG
"HONOR THE TEXAS FLAG; I PLEDGE ALLEGIANCE TO THEE, TEXAS, ONE STATE UNDER GOD, ONE AND INDIVISIBLE"
4. READING OF PROCLAMATION(S) AND SPECIAL PRESENTATIONS BY MAYOR:
 - PROCLAIMING APRIL 2024 AS RIVER OAKS CLEAN UP MONTH
 - SPECIAL PRESENTATION RECOGNIZING THE CASTLEBERRY MARIACHI THAT WILL BE AT THE UPCOMING STATE FESTIVAL
5. **PUBLIC TESTIMONY:** CITIZENS ARE INVITED TO SPEAK ON ANY TOPIC OR AGENDA ITEM BEFORE AND DURING THE MEETING BY RESPONSE TO THE MAYOR TO BE RECOGNIZED; HOWEVER, UNLESS THE ITEM IS SPECIFICALLY LISTED ON THIS AGENDA, THE CITY COUNCIL IS REQUIRED UNDER THE TEXAS OPEN MEETINGS ACT TO LIMIT ITS RESPONSE WITH A STATEMENT OF SPECIFIC FACTUAL INFORMATION, RECITING THE CITY'S EXISTING POLICY ON THAT ISSUE, OR DIRECTING THE PERSON MAKING THE INQUIRY TO VISIT WITH CITY STAFF ABOUT THE ISSUE AND NO COUNCIL DELIBERATION IS PERMITTED FOR TOPICS NOT SPECIFICALLY LISTED ON THIS AGENDA.



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6. **CONSENT AGENDA:** ALL ITEMS UNDER THIS SECTION ARE RECOMMENDED FOR APPROVAL FOR THE "CONSENT AGENDA". THESE ITEMS ARE OF A ROUTINE NATURE AND REQUIRE ONLY BRIEF DELIBERATION BY COUNCIL. **COUNCIL RESERVES THE RIGHT TO REMOVE ANY ITEM ON THE CONSENT AGENDA FOR FURTHER DELIBERATION.**

- A. APPROVE MINUTES OF FEBRUARY 6, 2024 REGULAR COUNCIL MEETING.
- B. RATIFY BILLS PAYABLE FOR PERIOD ENDING FEBRUARY 20, 2024 (FY 2024)

7. DISCUSSION OR ACTION TAKEN ON ITEMS WITHDRAWN FROM CONSENT AGENDA FOR SEPARATE DELIBERATION.

PERSONAL APPEARANCES AND/OR ITEMS REQUIRING COUNCIL APPROVAL/ACTION

- 8. CONSIDER APPROVAL OF REQUEST FROM LUZ BARBOZA TO HOLD A 2024 CASTLEBERRY HIGH SCHOOL SENIOR CLASS PARADE AS A CITY SPONSORED EVENT.
- 9. CONSIDER APPROVAL OF CHANGE ORDER TO THE LONG AVENUE STREET IMPROVEMENT PROJECT BY ADDING CURB AND GUTTER REPLACEMENT ON ALMENA FROM LONG TO BYRD DR.
- 10. CONSIDER APPROVAL TO GO OUT FOR BIDS FOR INFORMATION TECHNOLOGY SUPPORT SERVICES FOR THE CITY'S COMPUTER SYSTEM TECHNOLOGY.
- 11. CONSIDER APPROVAL TO REQUEST ADDITIONAL DISCRETIONARY FUNDS OF THE COUNTY COMMISSIONER FROM THE 2006 TARRANT COUNTY TRANSPORTATION BOND FOR THE LONG AND ALMENA STREET IMPROVEMENT PROJECT.
- 12. CONSIDER APPROVAL OF RECOMMENDATION FROM THE RIVER OAKS STORM WATER TASK FORCE TO ADOPT THE STORM WATER LOGO AS THE OFFICIAL LOGO OF THE RIVER OAKS STORM WATER UTILITY SYSTEM.
- 13. CONSIDER APPROVAL OF CONTRACT TO ESTABLISH MEMBERSHIP WITH TARRANT AREA FOOD BANK FOR FOOD DISTRIBUTION TO THE EVENT CENTER FOOD BANK.

ORDINANCES / RESOLUTIONS REQUIRING COUNCIL APPROVAL/ACTION:

- 14. CONSIDER APPROVAL OF **RESOLUTION # 1121-2024** AMENDING THE EMPLOYEE PERSONNEL POLICY AS ADOPTED BY AMENDING ARTICLE V "LEAVE POLICIES" IN SECTION 5.01 "HOLIDAYS" SPECIFICALLY IN (d) "HOLIDAYS DESIGNATED" BY DESIGNATING LABOR DAY AS THE SEPTEMBER 11 PAID HOLIDAY FOR FIREFIGHTERS; AMENDING ARTICLE VI "INJURED OR ILL EMPLOYEES" SPECIFICALLY IN SECTION 6.06 "WAGE CONTINUATION PROGRAM" IN ACCORDANCE TO THE NEW CHAPTER 177A OF THE LOCAL GOVERNMENT CODE; AMENDING ARTICLE XIX "MENTAL HEALTH LEAVE POLICY" TO INCLUDE TELECOMMUNICATORS AND; REPEALING ORDINANCES OR RESOLUTIONS TO THE EXTENT OF ANY CONFLICT; PROVIDING FOR DISTRIBUTION OF THE PERSONNEL POLICY TO ALL CITY EMPLOYEES; AND PROVIDING FOR AN EFFECTIVE DATE.
- 15. CONSIDER APPROVAL OF **RESOLUTION # 1122-2024** AUTHORIZING MEMBERSHIP IN THE ATMOS CITIES STEERING COMMITTEE; AND AUTHORIZING THE PAYMENT OF FIVE CENTS PER



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CAPITA TO THE ATMOS CITIES STEERING COMMITTEE TO FUND REGULATORY AND RELATED ACTIVITIES RELATED TO ATMOS ENERGY CORPORATION.

16. CONSIDER APPROVAL OF **ORDINANCE # 1413-2024** AMENDING ARTICLE 1.04 "BOARDS AND COMMISSIONS" DIVISION 1 "GENERALLY" SPECIFICALLY IN SECTION 1.04.006 "GENERAL RULES AND PROCEDURES" BY ADDING SUBSECTION (j) "DUTIES AND EXPECTATIONS OF A COUNCIL MEMBER LIAISON (NON-VOTING MEMBERS)"; DIVISION 2 "PLANNING & ZONING COMMISSION" BY INCORPORATING SECTION 1.04.036 "DUTIES AND EXPECTATIONS OF A COUNCIL MEMBER LIAISON (NON-VOTING MEMBERS)" AND DIVISION 3 "PARK BOARD" SPECIFICALLY IN SECTION 1.04.065 "GENERAL RULES AND PROCEDURES" BY ADDING SUBSECTION (j) "DUTIES AND EXPECTATIONS OF A COUNCIL MEMBER LIAISON (NON-VOTING MEMBERS)" THAT ESTABLISHES DUTIES AND EXPECTATIONS FOR CITY COUNCIL MEMBER LIAISONS AS NON-VOTING MEMBERS; PROVIDING THAT THIS ORDINANCE SHALL BE CUMULATIVE OF ALL PROVISIONS OF ORDINANCES IN THE CITY OF RIVER OAKS; PROVIDING THAT THE PHRASES, CLAUSES, SENTENCES, PARAGRAPHS, AND SECTIONS OF THIS ORDINANCE ARE SEVERABLE AND PROVIDING AN EFFECTIVE DATE.

17. CONSIDER APPROVAL OF **ORDINANCE # 1415-2024** AMENDING THE FY 2024 BUDGET BY EXPENDING FUNDS FROM THE COMMUNITY CENTER DOLLAR DONATION FUND IN ORDER TO PAINT AND REPLACE FLOORING IN THE BUILDING.

PUBLIC HEARING/ACTION FROM PUBLIC HEARING:

18. **PUBLIC HEARING:** IN ORDER TO RECEIVE PUBLIC INPUT AND/OR TESTIMONY ON AMENDING CHAPTER 10 "SUBDIVISIONS" OF THE RIVER OAKS CODE OF ORDINANCES (2020) BY REVISING ARTICLE 49 OF THE SUBDIVISION ORDINANCE REQUIRING THAT STORM WATER DRAINAGE FACILITIES BE DESIGNED IN ACCORDANCE TO THE CURRENT INTEGRATED STORMWATER MANAGEMENT (iSWM) PROGRAM DEVELOPED BY NORTH CENTRAL TEXAS COUNCIL OF GOVERNMENTS (NCTCOG) AND AS ADOPTED BY THE CITY OF RIVER OAKS ON JUNE 28, 2022 THEREBY ADOPTING THE iSWM TECHNICAL MANUAL FOR PLANNING, WATER QUALITY, HYDROLOGY, HYDRAULICS, SITE DEVELOPMENT CONTROLS, CONSTRUCTION CONTROLS AND LANDSCAPING ALONG WITH THE CITY OF FORT WORTH STORM WATER CRITERIA MANUAL AS A RESOURCE GUIDELINE FOR LOCALLY ADOPTED DESIGN CRITERIA ALLOWING THE CITY OF RIVER OAKS A FLEXIBLE APPROACH TO THE iSWM PROGRAM AT THE LOCAL LEVEL.

19. **ACTION FROM PUBLIC HEARING:** CONSIDER APPROVAL OF **ORDINANCE # 1414-2024** AMENDING CHAPTER 10 "SUBDIVISIONS" SPECIFICALLY IN PART 11 "DESIGN PROVISIONS", REVISING ARTICLE 49 "STORM DRAINAGE FACILITIES" PROVIDING THAT THE STORM WATER DRAINAGE FACILITIES BE DESIGNED IN ACCORDANCE TO CURRENT INTEGRATED STORMWATER MANAGEMENT (ISWM) PROGRAM DEVELOPED BY NORTH CENTRAL TEXAS COUNCIL OF GOVERNMENTS (NCTCOG) ADOPTING THE ISWM TECHNICAL MANUAL FOR PLANNING, WATER QUALITY, HYDROLOGY, HYDRAULICS, SITE DEVELOPMENT CONTROLS, CONSTRUCTION CONTROLS AND LANDSCAPING WITH THE CITY OF FORT WORTH STORM WATER CRITERIA MANUAL THAT BECAME EFFECTIVE ON SEPTEMBER 29, 2015.

OTHER ITEMS FOR DISCUSSION AND/OR ACTION:



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20. DISCUSSION AND/OR ACTION REGARDING UPDATES FROM THE CITY MANAGER ADVISING THE MAYOR AND CITY COUNCIL ON PERSONNEL, CITY'S FISCAL CONDITION, PANDEMIC EXECUTIVE ORDERS, SCHEDULING COUNCIL WORK SESSIONS, FUTURE NEEDS OF THE CITY AND OTHER CITY MANAGER RECOMMENDATIONS.

21. DISCUSSION AND/OR ACTION ON 75TH YEAR ANNIVERSARY CELEBRATION.

22. UPDATE ON SUBSTANDARD PROPERTIES AT:

- 1513 SKYLINE
- 5016 ALMENA
- 1909 YALE ST.
- 4833 SHERWOOD
- 4816 BARBARA RD. (FIRE DAMAGE)
- 4904 ALMENA RD (FIRE DAMAGE)

QUESTIONS RELATED TO MONTHLY STAFF REPORTS INCLUDING:

23. **POLICE DEPT. MONTHLY REPORT** INCLUDING PATROL ACTIVITY, RESPONSE CALLS, NUMBER OF CRIMINAL INVESTIGATION CASES, WARRANTS ISSUED AND ANIMAL CONTROL CALLS INCLUDING CITATIONS ISSUED.

24. **FIRE DEPT. REPORT** INCLUDING NUMBER OF CALLS FOR SERVICE AND FIRE TRAINING EXERCISES.

25. **INSPECTIONS AND CODE COMPLIANCE ACTIVITY REPORTS** INCLUDING NUMBER OF PERMITS ISSUED AND CODE VIOLATIONS WORKED.

26. **MUNICIPAL COURT** INCLUDING COURT ACTIVITY FROM FINES, BONDS, WARRANT FEES, COURT TAXES, COURT FEES, ARREST FEES, COURT SECURITY FEES, COURT TECHNOLOGY FEES, PAYMENT PLANS, STATE COURT COSTS AND AGENCY COLLECTION FEES.

27. **PUBLIC WORKS ACTIVITY REPORT** INCLUDING ROAD REPAIRS COMPLETED, SIGNS INSTALLED, WATER PRODUCTION, WATER MAIN AND SERVICE LEAKS REPAIRED, NUMBER OF FIRE HYDRANTS AND DEAD-END LINES FLUSHED, NUMBER OF SEWER OVERFLOWS AND STOPPAGES, CUBIC TONS OF SOLID WASTE COMPACTED AND PUBLIC WORKS EQUIPMENT REPAIRS.

28. **PARK BOARD ACTIVITY REPORTS** INCLUDING BALLFIELD RENTALS, GRANT UPDATES AND QUESTIONS PERTAINING TO MINUTES FROM THE PARK BOARD.

29. **EVENT CENTER ACTIVITY REPORTS** INCLUDING NUMBER OF COMMUNITY CENTER RENTALS, EVENTS AND ACTIVITIES.

30. **CITY SECRETARY ACTIVITY REPORT** INCLUDING REVENUE FROM SALES TAX, DOLLAR DONATIONS, EDC SALES TAX, TEX POOL AND CRIME SALES TAX.

31. **EDC ACTIVITY REPORT** INCLUDING FUNDED PROJECT UPDATES, UPCOMING PROJECTS AND REPORTING FROM EXECUTIVE DIRECTOR, CONSULTANT, ON ECONOMIC DEVELOPMENT.



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32. **STORM WATER TASK FORCE ACTIVITY REPORT** INCLUDING ACTIONS TAKEN UNDER THE MS4 PERMIT, COMMUNITY EDUCATION AND PROMOTIONAL EVENTS REGARDING STORM WATER PREVENTION POLLUTION.

33. **EMERGENCY MANAGEMENT ACTIVITY REPORT** INCLUDING POLICIES, PROCEDURES AND INFORMATION PERTAINING TO EMERGENCY MANAGEMENT AND UPDATES REGARDING THE COVID-19 PANDEMIC AND WEST NILE VIRUS.

CORRESPONDENCE:

34. COUNCIL MEMBER QUESTIONS, COMMENTS AND ANNOUNCEMENTS

EXECUTIVE SESSION:

35. CONVENE IN EXECUTIVE SESSION PURSUANT TO CHAPTER 551, TEXAS GOVERNMENT CODE: THE COUNCIL RESERVES THE RIGHT TO CONVENE IN EXECUTIVE SESSIONS(S) FROM TIME TO TIME ON ANY POSTED AGENDA ITEM TO RECEIVE ADVICE FROM ITS ATTORNEY AS PERMITTED BY LAW DURING THIS MEETING. THE COUNCIL MAY CONVENE IN EXECUTIVE SESSION TO DISCUSS THE FOLLOWING:

- a. Section 551.071 Pending or contemplated litigation or to seek advice from attorney:
- b. Section 551.072 deliberation regarding real property; a governmental body may conduct a closed meeting to deliberate the purchase, exchange, lease, or value of real property if deliberation in an open meeting would have a detrimental effect on the position of the governmental body in negotiations with a third person.
- c. Section 551.074 Personnel matters – To deliberate the appointment, employment, evaluation, reassignment of duties, discipline or dismissal of a Public Officer or Employee or to hear a complaint or charge against an Officer or Employee.
- d. Section 551.076 Deliberation regarding security devices.

RECONVENE:

36. CONSIDER APPROVAL OF ANY ACTION FROM EXECUTIVE SESSION

ADJOURNMENT:

37. ADJOURN

This facility is wheelchair accessible and accessible parking spaces are available in front of City Hall. Please contact City Hall at 817-626-5421 if you have any questions or additional needs.